

Ashford Borough Council
Ashford Local Plan 2030
Regulation 19 – Publication Version



ASHFORD
BOROUGH COUNCIL

For office use only

Reference No:

Date received:

Representation Form

The preferred method for receiving comments is on-line by using the consultation portal. You can register to access the consultation portal at: www.ashford.gov.uk/consult. If you are unable to use the on-line method of submitting comments you may still submit comments by using this form.

Please use a separate form for each comment you wish to make

Guidance Notes for submitting a representation can be found at the end of this form.. Please read these notes **before** completing the form.

Please return this form by 5pm on Wednesday 10th August 2016

Personal Details

Name of individual:

Organisation (*where relevant*):

Address:

..... Postcode:

Email address: Daytime Tel. No:

If an agent has been appointed to act on your behalf please give the agent's details

Name:

Address:

..... Postcode:

Email address: Daytime Tel. No:

Question 1 - Which part of the Plan does this representation relate to?

Please state clearly a chapter, paragraph number, policy number or a map/diagram title.

Question 2 -

To be "Sound" a Plan should be Positively Prepared, Justified, Effective and Consistent with National Policy*

***Please refer to National Planning Policy Framework (NPPF) Paragraph 182 (page 43) for full definitions**

Do you consider this section of the Plan is sound?

Yes No

Question 3 - If you consider the Plan is unsound, on which grounds do you consider the document unsound?

- Positively prepared
- Justified
- Effective
- Consistent with National Policy

Question 4 - Do you consider the Document is Legally Compliant?

Yes No

Question 5 - Please give details in the box below of why you consider the document is not legally compliant, or is unsound. Please be as precise as possible. If you wish to support the legal compliance or soundness of the document, please also use this box to set out your comments.

(Attach additional sheets if necessary)

Question 6 - What changes do you suggest to make the document legally compliant or sound?

(Attach additional sheets if necessary)

Question 7 – Do you consider it necessary to participate at the oral part of the examination?

- Yes
- No

Question 8 – Does your representation relate to an omission sites (a site that has not been included), for example a site for housing, employment, travellers or local green spaces.

- Yes
- No

If Yes, please supply details of the omission site.

..... (Attach additional sheets if necessary)

Signature:

Date:

Print name:

Guidance notes for submitting a representation

Data Protection Statement: The information collected will be processed in accordance with the Data Protection Act 1998. Copies of representations will be made available for public inspection, and cannot be treated as confidential. They will also be available to view on the Councils consultation portal www.ashford.gov.uk/consult, once the consultation period has closed.

ALL RESPONSES MUST BE RECEIVED BY: Wednesday 10th August at 5pm
Ashford Borough Council may not accept your representation if it is received later than this date.

1. Using the representation form.

We are encouraging everyone to use the Consultation Portal www.ashford.gov.uk/consult as this has a number of benefits including being quick and easy to use and will save time as you only need to complete personal details once. Guidance is available on the portal that will assist you.

Representation forms can be requested by telephoning (01233) 330229. Photocopies of the representation form are also accepted.

2. Who should make the representation?

You may submit a representation yourself or on behalf of an organisation or company. Alternatively, you may appoint an agent to do it for you. If an agent is appointed their full details must be given and all future correspondence will be sent to them.

3. How do I make comments on a paper copy form?

You must use a separate form for each representation that you wish to make. Please use Question 2 of the form to state whether you think the Local Plan is sound (support/agree) or unsound (object/disagree/think information is missing). This will help us process your comment efficiently.

If you believe the Local Plan is unsound, please detail precisely why you are objecting, applying the 4 tests of soundness from paragraph 182 of the National Planning Policy Framework (NPPF) See section 5 below. You should try to support your objection with evidence showing why your objection and alternative approach is valid.

Continuation sheets can be used, but a summary of no more than 100 words should be included to assist in a prompt consideration of your representation. Continuation sheets must state clearly your name and which representation they relate to.

4. It is important that you state which part of the report your comment relates to.

Question 1 of the paper representation form should be used to inform us as to which part of the Local Plan your comment relates. Every paragraph, Policy or Map contained within the Local Plan has a reference and this should be referred to. Again, this will help us process your comments efficiently.

Question 8 of the paper representation form includes reference to Local Green Spaces. Advice on such designations can be found in the NPPF (paragraphs 76 and 77) The Local Green Space designation will not be appropriate for most green areas or open space. The designation should only be used:

- where the green space is in reasonably close proximity to the community it serves;

- where the green area is demonstrably special to a local community and holds a particular local significance, for example because of its beauty, historic significance, recreational value (including as a playing field), tranquillity or richness of its wildlife; and
 - where the green area concerned is local in character and is not an extensive tract of land.
- Should you wish to nominate a site for consideration please submit the following:
- a site location plan,
 - contact details of the land owner,
 - information to support the local significance in which it is held.

5. In commenting on the Local Plan I am directed to address “soundness” issues, what does this mean?

There are four areas to think about when looking at whether or not the publication version of the Local Plan 2030 is sound:

1. Positively prepared

This is looking at whether our plan has been prepared to meet our objectively assessed development and infrastructure needs. It also covers how we have looked to meet the needs of our neighbours.

2. Justified

Our Local Plan must be set on a robust and credible proportionate evidence base. Making sure the choices made in our Local Plan are backed up by solid facts and research. Our Local Plan should be the best approach when considered against reasonable alternatives.

3. Effective

This means we must be able to foresee that the policies and proposals in our Local Plan can actually happen and are deliverable.

4. Consistent with national policy

Our Local Plan should be consistent with national policy and enable the delivery of sustainable development as set out in the National Planning Policy Framework (NPPF).

6. How will I know if my representation is valid?

If you make a representation through the portal you will receive an email notification of each comment received. Once your representation has been checked (after the consultation period closes) you will receive a further email to let you know it has been validated.

If you make a hard copy representation, you will receive an acknowledgement letter.

Please ensure hard copy forms are signed and dated otherwise they may not be valid.

7. How long do I have to make a representation?

Comments can be made any time during the eight week consultation period, which starts on Wednesday 15th June 2016. Please make your submission as soon as possible during this period. Representations received after the end date cannot be accepted and will not be valid.

8. What will happen to my representation?

Your representation will be made available to view on the Council’s website through the portal, once the consultation period is closed. They will also be stored on the Councils database solely in connection with the Local Plan only.

It is a requirement that all representations are made available for public inspection. Therefore, your comments cannot be treated confidentially.

9. Where should I send my hard copy form?

Planning Policy Team
Planning and Development Unit
Ashford Borough Council
Civic Centre, Tannery Lane
Ashford, Kent, TN23 1PL
Email: planning.policy@ashford.gov.uk